



Principal—Sean Aker
 Counselor—Jake Copley
 Athletic Director—Kevin Moffatt
 Student Information—Sherry Rodriguez
 Business Services—Nancy Bochsler & Mary Frantz

Home of the John F. Kennedy Trojans

Main 503-845-6128 Fax 503-845-9586
 890 E Marquam ~ Mt. Angel, Or 97362
<https://sites.google.com/a/masd91.org/jfk/>

JFK Site Council Minutes

DATE: 11/7/16	LOCATION: JFK CONFERENCE ROOM	TIME START: 7:15AM	TIME END: 7:40
-------------------------	---	------------------------------	--------------------------

NAME	TITLE	ATTENDANCE LOG
Sherry Rodriguez	Classified Staff Member (Council Chair)	P
	Parent/Community Member	
Dale Schaecher	Parent	P
Bruce McDonald	Certified Staff Member	P
Jake Copley	Certified Staff Member	P
Noe Jines	Student (ASB President)	P
Emily Frey	Student (ASB VP)	P
Sean Aker	Administrator	P

AGENDA	ACTIONS
Meeting norms	Arrive on time; Think Whole school and avoid singling out students or staff; Robert’s Rules of Order; Both Advisory and Decision Making body; Stay focused on the agenda; Not Required to speak-up
1. Call to order (Chair)	1.1 Roll-call
2. Old Business	2.1 Approve Minutes: Bruce motioned for approval; Dale 2nd; all approved. 2.2 Accreditation: Sean gave an update: Staff have been given norms. There are 37 Standards and 5 Domains. The School is working towards a shared Mission statement comprised of the Standards and Domains. Jake and Sean will be visiting a school in Clackamas to view their Accreditation process. Sean reported that the communication process with clubs is getting stronger. Staff, Students, and Parents will be completing surveys within the next month. Parents that complete a survey will be given a \$5.00 gift card and entered into a drawing for a larger prize. A Leadership team has been formed which includes Sean Aker, Jake Copley, Rachel Ayers, Kevin Moffatt, and Sherry Rodriguez. There was some confusion on the meaning of terms such as “governing Body” which is the School Board, Superintendent and District Office Administrative Team and Sean is compiling a list of

	<p>the terms and meanings. This list will be emailed to students and staff. AVID is a solid decision making team that emphasises equal opportunity for all students. The school will need evidence to support the strengths of the school and a plan to for making improvements.</p> <p>2.3 School improvement plan updates: Sean said he has looked for any past improvement plans from past administrators and has not found anything but is still looking. He will focus on this after the Accreditation is over in January.</p>
3. New business	<p>3.1 Professional development requests: None at this time. Sean shared the definition of PLC - Professional Learning Community - this process lets teachers teach each other and is focused on instruction: 1. Holes, what are students missing? 2. Teaching Plan. 3. Assessments - all the same. 4. Evaluation of data, all teachers teaching the same standards. The goal is to align “best practice” and use Professional Development to fill in the holes.</p>
5. Next meeting	12/5, No meeting in January , 2/6, 3/6, 4/3, 5/1, 6/5
Adjournment	7:40

CREATED BY: S. AKER