



Principal—Sean Aker
 Counselor—Jake Copley
 Athletic Director—Kevin Moffatt
 Student Information—Sherry Rodriguez
 Business Services—Nancy Bochsler & Mary Frantz

Home of the John F. Kennedy Trojans

Main 503-845-6128 Fax 503-845-9586
 890 E Marquam ~ Mt. Angel, Or 97362
<https://sites.google.com/a/masd91.org/jfk/>

JFK Site Council Minutes

DATE: 12/5/16	LOCATION: JFK CONFERENCE ROOM	TIME START: 7:15AM	TIME END: 7:40
-------------------------	---	------------------------------	--------------------------

NAME	TITLE	ATTENDANCE LOG
Sherry Rodriguez	Classified Staff Member (Council Chair)	Y
Karen Suing	Parent/Community Member	Y
Dale Schaecher	Parent	Y
Bruce McDonald	Certified Staff Member	Y
Jake Copley	Certified Staff Member	Y
Noe Jines	Student (ASB President)	Y
Emily Frey	Student	Y
Sean Aker	Administrator	Y

AGENDA	ACTIONS
Meeting norms	Arrive on time; Think Whole school and avoid singling out students or staff; Robert’s Rules of Order; Both Advisory and Decision Making body; Stay focused on the agenda; Not Required to speak-up
1. Call to order (Chair)	1.1 Roll-call
2. Old Business	2.0 Approval of minutes Minutes were reviewed and approved with one revision. The start time should be 3:00 PM, not 7:15 AM. 2.1 Accreditation Sean discussed the status of accreditation. <ol style="list-style-type: none"> 1. Surveys are completed. All parents have been surveyed. 87% of students have responded. 24 out of 26 staff members have responded. 2. There are 37 Standards being reviewed. Staff has already reviewed these Standards and assessed JFK’s status. 3. Sean compared the staff’s self-assessment to the survey results. Three facts stand out: <ol style="list-style-type: none"> a. A School Improvement Plan is missing b. Formal processes are not always in place or are not followed c. A Vision Statement is missing. 4. Sean is collecting evidence for all Standards, and this is to be submitted to the Accreditation team by Wednesday.

	<p>5. The Accreditation visit is scheduled for January 18, 2017.</p> <p>2.2 School improvement plan updates Sean discussed progress on the SIP. No old plan has yet been found. In this plan, the purpose must be clear (the HOW). The measurement must also be clear (the HOW MUCH), which means the SIP must be data-driven. It will probably take a year to get this data to really see how JFK is performing. The good news is that we are currently in year two of AVID, and the reporting process in that system is very similar to what the SIP will require.</p>
3. New business	<p>3.1 Professional development requests The only PD event in the horizon is a Suicide & Crisis Prevention conference at Chemeketa. Jake Copley probably has funds already in his Counselor's Dept. account for this.</p> <p>3.2 Site Council Goal Sean believes the Council cannot yet formulate a goal yet. We should have more data available by our February meeting, including Accreditation results. The SIP is crucial to formulating a goal for Site Council.</p> <p>The Council needs some funds. Sean mentions that there is a Donations account with some funds that can probably be transferred to this committee.</p> <p>Site Council expenditures, however, will need to be measured against the SIP, so that document must be prioritized.</p> <p>The SIP involves a 3-year planning cycle. 2015-16 data will be assessed and evaluated in 2016-17. This analysis will then be used to plan for 2017-18.</p> <p>Sean will try to finish the SIP in April 2017.</p>
5. Next meeting	No meeting in January, 2/6, 3/6, 4/3, 5/1, 6/5
Adjournment	